

LAKE HIGHLANDS AREA CHOIR BOOSTER CLUB

CHECK REQUEST FORM

*A separate form is required for each **check***

Request Submitted By: _____
Print Name Signature Date ____/____/____

Please charge to the following fund:

LHHS _____ LHFC _____ FMJH _____ LHJH _____ Booster Club _____

Distribution of Check: Mail to Payee _____ Payee to Pick-up _____ Other-Specify _____

Issue check to:

Address City, State, Zip
Amount: \$ _____

Account to be charged (See Below) _____

Payment for: (what you bought/paid for) _____

Other Expense

Accompanist
Awards
Clinician
Convention
Convention – All State
Equipment Maintenance
Festivals/Contests
Flowers/Gifts
Hospitality
Miscellaneous
Music
New Equipment
Office Supplies/Equipment
Orchestra Advance
Photographs
Piano Repairs
Postage
Pre-UIL Judges fees
Printing
Program Covers
Recruiting
Scholarship Donation
Slide Show
Student Trips
T-shirts
Uniform
Webmaster

Fund Raising

Awards
Compact Disc
Decals
Fall Project
Other Project (Candy)
Poinsettias
Talent Show

Pop Group

Advertising
Choreographer
Drops/Sets
Equipment
Equipment Rental
Judges Fees
Maintenance
Miscellaneous
Production Personnel
Programs/Tickets
Show Expense-Other
Slide Show
Sound Equipment
Travel
Wardrobe

Student Paid

Entry Fees
Photographs
Voice Lesson Admin
Voice Lessons

Party Expense

Alumni
Back to School
Christmas
Other
Spring

Other

Date Paid: ____/____/____ Check #: _____ Approval _____ Treasurer's Initials: _____

Please attach receipts to this form. Mail or deliver to:

Taylor Wells
9518 Robin Meadow Dr
Dallas, TX 75243

Any Questions?
Feel free to call Taylor Wells at 214-675-3115 (cell)
or e-mail her at taylor.wells@yahoo.com